



Elbert County

Building Permit Application

Date: ____/____/____

Owner Information:

Name: _____

Email: _____ Phone Number: _____

Address: _____

Property Information:

Address: _____

Map: _____ Parcel: _____ Subdivision: _____ Lot: ____ Acres: _____

Structure Information:

Stories: _____ Bedrooms: _____ Bathrooms: _____ Fireplaces: _____

Heated Square Footage: _____ Unheated Square Footage: _____

Basement Square Footage: _____

Front Deck Square Footage: _____ Is deck covered? Yes/No

Back Deck Square Footage: _____ Is deck covered? Yes/No

Value of Project: _____ Number of acres being disturbed: _____

Health Department Septic Permit Number: _____ (Vicki Hufstetler 706-283-3453)

General Contractor: _____ License and Phone Number: _____

Plumber: _____ License and Phone Number: _____

Heat/Air: _____ License and Phone Number: _____

Electrician: _____ License and Phone Number: _____

I hereby certify that I am the owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as their authorized agent and I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the code official shall have the authority to enter areas covered by such permit at any reasonable hour to enforce the provisions of the code(s) applicable to such permit.

Signature of Applicant

Printed Name

New Construction and Additions Permit Requirements

Septic Information

1. Septic tank permit from the Health Department, located at 618 Jones Street, Elberton (706) 283-3453 allow up to 7 to 10 days for the permit to be issued. (Steve Wooten)
2. Septic Setback Requirements:
 - a. Absorption field
 1. 100 ft from any well, spring or sinkhole and 50 ft from any stream, pond or wetlands.
 2. Greater than 10ft from water supply lines and building with basements.
 3. Greater than 5ft from other structures, drive and property lines.

Permits Information

1. New Construction Home
 - a. 8 1/2" x 11" Site plans showing well, septic, home, other buildings, and driveway locations.
 - b. Name of general contractor / person and license #
 - c. Floor plans with dimensions.
 - d. Name of electrician, plumbing and mechanical contractor.
2. Additions / Remodel
 - a. 8 1/2" x 11" Site plans showing well, septic, home, other buildings, and driveway locations.
 - b. Name of general contractor / person and license #
 - c. 8 1/2" x 11" Floor plans with existing dimensions and addition information.
 - d. Name of electrician, plumbing and mechanical contractor.
3. Other structures.
 - a. 8 1/2" x 11" Floor plans with dimensions information.
 - b. 8 1/2" x 11" Site plan showing well, septic, home and driveway location.

BUILDING PLANS EXAMPLE



SITE PLAN EXAMPLE

